



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

APR 25 1997

Irwin Levin, Treasurer
29th Congressional District of
California PAC
8665 Wilshire Boulevard, Suite 220
Beverly Hills, CA 90211

Identification Number: C00095059

Reference: November Monthly Report (10/1/96-10/31/96)

Dear Mr. Levin:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Overlapping coverage dates and financial activity create difficulties in accounting for cash flow from one report to another. For the reporting year of 1996, only a 12 Day Pre-General and 30 Day Post-General Report are necessary covering the activity from October 1, 1996 to November 25, 1996. The proper reporting schedule can be found in the January edition of the Record of each year (pertinent portions attached). Please note the proper coverage dates and necessary reports for all future filings.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "Melissa Hurd".

Melissa Hurd
Reports Analyst
Reports Analysis Division

Filers continue on the monthly schedule. PACs and party committees may, however, change their filing schedule, as explained later in this section.

Note that all PACs, whichever schedule they follow, are subject to the 24-hour filing requirement for last-minute independent expenditures (also explained later).

Quarterly Filers. A PAC or party committee that files on a quarterly basis must additionally file a post-general election report. 11 CFR 104.5(c)(1)(i) and (iii).

Quarterly filers may also have to file pre-convention, pre-primary, pre-runoff and pre-general election reports. The requirement to file a pre-election report is triggered if the committee makes a contribution or expenditure in connection with the election during the applicable reporting period. 11 CFR 104.5(c)(1)(ii). A reporting period begins the day after the close of books for the last report filed and continues through the close of books for the pre-election report.

Note that, although the FEC sends committees notices of upcoming reporting deadlines for quarterly reports and general election reports, the agency does not send PACs or party committees pre-election reporting notices for Congressional conventions, primaries or runoffs.

Monthly Filers. Unlike quarterly filers, PACs and party committees filing on a monthly basis do not file pre-election reports for conventions, primaries or runoff elections. They must, however, file pre- and post-general election reports and a Year-End report, which are filed in lieu of October, November and December monthly reports. 11 CFR 104.5(c)(3).

Changing the Filing Schedule. PACs and party committees filing on a quarterly schedule may change to a monthly schedule in order to avoid having to file pre-convention, pre-primary and pre-runoff reports. The committee must first notify the

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1995 Year-End Report

Note: All committees file this report.

Report	Period Covered	Filing Date ¹
Year-End	Closing date of last report through 12/31/95	January 31, 1996

1996 Monthly Reports

Report	Period Covered	Filing Date ¹
January	January 1-31	February 20
February	February 1-29	March 20
March	March 1-31	April 20
April	April 1-30	May 20
May	May 1-31	June 20
June	June 1-30	July 20
July	July 1-31	August 20
August	August 1-31	September 20
September	September 1-30	October 20
Pre-General ²	October 1-16	October 24
Post-General	Oct. 17-Nov. 25	December 5
Year-End	Nov. 26-Dec. 31	January 31, 1997

1996 Quarterly Reports¹

Report	Close of Books	Filing Date ¹
1st Quarter	March 31	April 15
2nd Quarter	June 30	July 15
3rd Quarter	September 30	October 15
Year-End	December 31	January 31, 1997

Pre- and Post-Election Reports for November 5 General Election¹

Report	Close of Books	Filing Date ¹
Pre-General ²	October 16	October 24
Post-General	November 25	December 5

¹ Reports sent by registered or certified mail must be postmarked by the filing date (except in the case of the pre-general election report; see footnote 3). Reports sent by other means must be received by the filing date. 11 CFR 104.5(e).

² House candidates should be aware that legislation is currently being considered to change where they file—from the Clerk of the House to the FEC. All registered candidate committees will receive prior notices instructing them where to file.

³ If sent by registered or certified mail, the pre-general must be postmarked by October 21.

